



Be a Teaching Assistant (TA) for ALearn this Summer!

ALearn is offering exciting math and college readiness programs for incoming 6th- 10th grade students in Santa Clara and San Mateo Counties. Our extended learning summer programs serve students who are at or below grade level in mathematics. Programs are held over the summer for 4-6 consecutive weeks. Each classroom serves approximately 25 to 35 students and is led by certified math teachers.

Why do college students want to join the ALearn team?

- Help students from underserved backgrounds establish a solid college path
- Be a role model to students who have never interacted with a college student
- Gain valuable teaching experience working with diverse students from low-income backgrounds
- Learn how to use Khan Academy (a free online tool) to track and coach students
- Work with students to make measurable improvement in their math skills

What is the time commitment of the program?

- Duration: mid-June to end of July 2018
- Time: 4-5 days a week, 4-6.5 hours a day in the classroom with some outside-of-classroom prep, meeting times, & events (College Field Trip, College Inspiration Presentation, End-of-Program Celebration)
- 2-3 days of professional development provided before the start of the program

What are the teaching assistant responsibilities?

- Mentor and inspire students to establish a solid college path
- Work side-by-side with an experienced, credentialed teacher to provide math instruction
- Assist students with Khan Academy to improve their math knowledge and skills
- Help lead math games and activities
- Lead college readiness lessons to increase students' aspirations to college
- Take charge of collecting of student data and maintain of progress and attendance records of students
- Communicate with parents/guardians regarding student attendance and program events
- Create a 3- to 5-minute video project (A Day in My Life as a College Student) to share with families at the College Inspiration Presentation
- Act as program site photographer
- Provide IT support (troubleshoot computers, update software, fix internet connection errors, etc.) to students
- Make calls to students' homes to ensure attendance at program events
- Create a video project of the program to share with families at the End-of-Program Celebration
- Collect all class-related paperwork.
- Lead college visit, assist with planning and implementation of special family events
- Participate in college student panel during college visit and/or family events, as needed.



What are the qualifications of the teaching assistant?

- Enrolled in college or a recent college graduate
- Prior experience and/or enjoy working with diverse K - 12th grade students in supporting their academic growth and college-going journey.
- Comfortable tutoring students who experience difficulty with pre-algebra, algebra, or geometry concepts, including high school math courses (i.e., Math 1, Math 2, Math 3)
- Communicates effectively with students and adults both orally and in writing
- Have a growth mindset, and be able to serve as a good role model for students from the underprivileged communities.
- Excellent time management skills

Compensation: \$2,000 - \$3,000 depending on program

How to Apply: Complete **online application** available at <https://www.surveymonkey.com/r/TA2018APP> and email **resume** (including key college courses and work history information) to jobs@alearn.org no later than April 1, 2018*.

*Interviews are to start immediately and placements will be conducted on a rolling basis till all spaces are filled. Please apply early!

Questions? Please contact ALearn via email at jobs@alearn.org or by phone at (408) 260-7545.

www.alearn.org